

**SECONDED NATIONAL EXPERT - JOB PROFILE**

**Analyst,  
Strategic Analysis Sector/Risk Analysis Unit**

**Tasks and responsibilities:**

Reporting to the Head of Strategic Analysis Sector, the main tasks and responsibilities of the Analyst will be as follows:

- contribute to the sector activities in particular to the implementation of the tasks assigned in the Programme of Work;
- providing support to analytical activities related to 1) migration management and border management in general, and 2) irregular migration, cross-border crime and border security especially;
- analytical monitoring of Third Countries from EU border security point of view;
- providing support to the activities of selected risk analysis networks with Third Countries;
- collecting and processing the necessary data according to the best practices in the field;
- providing support in preparing risk assessments, reports, letters, briefing notes and responses to enquiries;
- supporting the organisation of meetings, workshops, seminars and network cooperation in the field of unit/sector activities;
- supporting and implementing the working cooperation with other Frontex units/sectors promoting the best practices and knowledge-sharing.

**Qualifications and experience required:****(1) Professional**

The candidate will be required to demonstrate that he/she has:

- proven professional experience in delivering analysis on Third Countries with respect to migration management, border management, border security, fundamental rights, irregular migration and various cross-border criminal activities (including trafficking in human beings);
- proven capacity to analyse and make sense of complex quantitative and qualitative datasets originating from a variety of information sources;
- practical knowledge and proven experience in intelligence analysis;
- ability to develop hypotheses on irregular migration and cross-border criminal activities, identify intelligence gaps and make recommendations for risk mitigation measures;
- proven professional experience in preparing risk assessments, reports, letters and briefing notes;
- keen interest and excellent orientation in geopolitical issues related to border security and border management issues;
- excellent command of English, at least at C1 level;
- competent user of Microsoft office applications (Word, Excel and Outlook);

Besides the following attributes would be an asset:

- experience in project planning and management;
- completed training in strategic analysis;
- familiarity with EU administrative working practices.

## **(2) Personal**

Personal attributes especially important to this post include:

- capability to organise and manage work, including the ability to cope with stress in relation to demanding and multiple tasks, heavy workload, time pressure and tight deadlines;
- strong sense of initiative, responsibility and commitment;
- excellent problem-solving skills;
- flexibility and adaptability;
- ability to communicate clearly and precisely to different audiences both orally and in writing;
- ability to work collaboratively with others in a multicultural and multi-professional environment.